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| Conference Conversations | Week of:  Learning Targets |
| * What are you working on as a writer today? * What are you trying to do today? * What part are you working on? * What are you trying to show? * What do you plan to do next? * Who do you want to read this? Who is this for? * What is going well? What is tricky? * How are you planning to meet with a partner? |  |

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| Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: |
| Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: |
| Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: |
| Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: | Name:  Date:  Compliment:  Teach:  Next Steps: |

Conference Record Keeping Sheet

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| Name:  Date: | | Name:  Date: | | Name:  Date: | |
| Strengths | Next Steps | Strengths | Next Steps | Strengths | Next Steps |

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| Name:  Date: | | Name:  Date: | | Name:  Date: | |
| Strengths | Next Steps | Strengths | Next Steps | Strengths | Next Steps |

Small Group Cycle 5 Day Plan

|  |  |  |  |  |  |
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| Focus | | | | | |
| Students | | | | | |
|  | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
| P  L  A  N |  |  |  |  |  |
| N  O  T  E  S |  |  |  |  |  |
| NEXT STEPS | | | | | |

Conference Notes

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Content Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Strengths  (circle the compliment) | | Next Steps  (circle the teaching point) | |
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| Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | | Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | |
| Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | | Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | |
| Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | | Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_  Process Stage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Comments:  Goal: | |
| Generate/Rehearse | Draft | Revise | Edit |
|  |  |  |  |

